



CHARTER

Geodetic Infrastructure Advisory Committee

Purpose

The UNAVCO Geodetic Infrastructure Advisory Committee (GI AC) reviews policies and effectiveness of the Geodetic Infrastructure program in meeting commitments to its user community and in achieving the goals set in the UNAVCO Strategic Plan. The Committee provides recommendations and responses to specific inquiries to the Board and management. The Geodetic Infrastructure (GI) Program integrates all geodetic infrastructure and data acquisition capabilities for continuously operating observational networks and shorter-term deployments. Activities include development and testing, advanced systems engineering, the construction, operation, and maintenance of permanent geodetic instrument networks around the globe, field support for GPS/GNSS campaigns and terrestrial imaging observations, and engineering services tailored to PI project requirements.

Membership

The number of members shall be no fewer than seven and no more than ten. Appointments will be consistent with UNAVCO policy:

http://www.unavco.org/community/policies_forms/UNAVCO_Committees_Governance_Participation_Policy.pdf.

A UNAVCO Board liaison shall attend all meetings of the advisory committee. UNAVCO policy also provides for liaisons representing federal agencies or other constituencies, when needed. Such liaisons are non-voting members of the advisory committee.

Selection

The Board of Directors appoints committee members, relying on nominations from the committee, management, the Board, and others as necessary. The Board Chair annually appoints the committee chair.

Term of Office

Each member serves a three-year term, typically to a maximum of two consecutive terms. Eligibility for subsequent terms is at the discretion of the Board of Directors.

Member Responsibilities

Each committee member is expected to:

- Attend scheduled, typically annual, face-to-face meetings and/or teleconferences as needed, and
- Actively participate in the functioning of the committee, and provide broad representation of science community perspectives and interests.

A chair shall be the committee officer. The chair:

- Presides at all committee meetings, sets the agenda, and conducts formal communications between the committee and Board,
- Manages the minutes (with UNAVCO staff help)
- Assists with annual reporting of potential conflicts of interest for committee members, and managing such conflicts when relevant issues arise, and
- Reports recommendations at a meeting of the Board of Directors.

UNAVCO staff:

- The Geodetic Infrastructure Program Director represents UNAVCO senior management.
- A UNAVCO staff member provides administrative support to the committee and takes minutes.
- The UNAVCO president briefs the committee on UNAVCO's strategic priorities annually.



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Committee Charge

The Geodetic Infrastructure Advisory Committee (GI AC) is appointed by and reports to the UNAVCO Board of Directors. The GI AC provides recommendations (1) to the Board, on issues of governance, policy, oversight, resource allocation, or strategic direction, potentially informed by outreach to the broader community, and (2) to UNAVCO staff, on issues pertaining to GI. Recommendations to management are conveyed to the Board as needed by the Board liaison, in reports, and through distribution of meeting minutes. The GI AC reviews the policies and effectiveness of the program in meeting commitments to its user community and in achieving the goals set forth in the UNAVCO Strategic Plan. The GI AC will meet at least once a year to review GI operations. An annual report from the GI AC to the Board shall provide an overview of GI operations in the context of the UNAVCO Strategic Plan, user community needs, and past recommendations. The GI AC interacts closely with the program director and the president.