**Board of Directors Meeting Agenda**

**UNAVCO**

UNAVCO, a non-profit membership-governed consortium, facilitates geoscience research and education using geodesy.

**DATE:** January 25 & 26, 2011  
**LOCATION:** UNAVCO Headquarters

### Members of the Board

- [Y] R. Bennett
- [Y] W. Holt
- [Y] P. Jansma
- [Y] I. MacGregor
- [Y] M. Pritchard
- [N] S. Stein
- [Y] C. Raymond

### Invitees

- [Y] D. Carlson, E&O Director
- [Y] M. Jackson, PBO Director
- [Y] C. Meertens, Facility Director
- [Y] G. Strobel, Program Support Services
- [Y] J. Magliocca, Administrator

### Non-Voting Officers

- [Y] M. Meghan Miller, President
- [Y] C. Wilson, Treasurer

### Tuesday, January 25 – 8:00AM – 5:30PM

8:00 - 8:30  
**Breakfast**

8:00 - 12:00  
Board Orientation  
Overview of the Board, roles and responsibilities  
Overview of UNAVCO structure and program  
Treasurer’s report orientation

12:00 - 12:30  
**Lunch**

12:30 – 1:00  
Approval of Minutes/New Members/Annual Forms  
Board

1:00 – 1:15  
Establishing 2011 meeting dates  
Board

1:15 - 1:45  
Facility Report  
Meertens

1:45 - 1:55  
FAC Chair  
Board/La Femina

1:55 – 2:25  
PBO Report  
Jackson

2:25 – 2:35  
PBO AC Chair  
Board/Hammond

2:35 - 2:45  
**Break**

2:45 – 3:15  
Treasurer’s Report  
Wilson

3:15 - 3:45  
Control Measures  
Miller/Strobel

3:45 - 4:45  
E&O Report  
Carlson

4:45 - 4:55  
E&O Chair  
Board/Newman

4:55 - 5:15  
Committee Roles and Responsibilities  
Board/AC Chairs

5:15 - 5:30  
Committee Membership  
Board

6:45  
**Dinner** - Arugula Restaurant – 2785 Iris Avenue – 303.443.5100 – Reservation under Meghan Miller
**UNAVCO**, a non-profit membership-governed consortium, facilitates geoscience research and education using geodesy.

**WEDNESDAY, JANUARY 26- 8:00AM – 5:00PM**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Presenter(s)</th>
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<tbody>
<tr>
<td>8:00</td>
<td>Breakfast</td>
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<td>8:30</td>
<td>Critical Success Factors</td>
<td>Miller</td>
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<td>9:15</td>
<td>Action Planning</td>
<td>Holt</td>
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<td>10:00</td>
<td>Break</td>
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<td>10:00</td>
<td>Management Review debrief</td>
<td>Miller/Holt</td>
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<td>11:00</td>
<td>Process for developing next CA proposal</td>
<td>Miller</td>
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<td>12:00</td>
<td>Lunch</td>
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<td>1:00</td>
<td>Bylaws</td>
<td>Miller/Pritchard</td>
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<td>1:30</td>
<td>Geodesy Science Plan</td>
<td>Miller</td>
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<td>2:00</td>
<td>Annual Meeting debrief</td>
<td>Board</td>
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<td>2:15</td>
<td>Break</td>
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<td>2:30</td>
<td>Board Professional Development</td>
<td>Miller/Strobel</td>
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<td>Legal and ethical responsibilities, COI</td>
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<td>3:00</td>
<td>Executive Session</td>
<td>Board</td>
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<td>Approval of executive session minutes</td>
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<td>President’s report</td>
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<td>President’s goals</td>
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<td>Election of Board Officers &amp; assignment of committee liaisons</td>
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<td>5:00</td>
<td>Conclusion of Meeting</td>
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<td>6:30</td>
<td>Dinner - Zolo Grill, 2525 Arapahoe, Reservations under Miller – Walking distance from hotel</td>
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